



Upper Shore Workforce Investment Board

July 26, 2016

Minutes

Attendance: George Weeks, Royce Sampson, William Bailey, Gil Cephas, Toni March, Tom Timberman, Gale Collins, Jim Cutter, Barbara Viniar, John Ruffini, Linda Webb, Connie Overington, Staff: Dan McDermott, Joanne Gannon Guests: Elaine Wilson, Terenda Thomas

I. Call to Order: USWIB President George Weeks called the meeting to order at 5:38 pm.

II. Approval of Minutes, May 24, 2016

A motion was offered by Barbara Viniar to accept the minutes of the May 24, 2016 USWIB Meeting.

A second to the motion was offered by Tom Timberman.

The motion was accepted unanimously.

III. Upper Shore WIOA Local Integrated Plan Submission

The Upper Shore Workforce Innovation and Opportunity Act Local Integrated Plan and approval to submit the plan to the Upper Shore County Commissions and Councils was discussed.

The staff discussed the following topics with the USWIB.

Plan Creation:

- Planning guidelines distributed by the Governor's Workforce Development Board were analyzed
- Staff wrote a response to each planning guideline area
- As each planning guideline was written, it was forwarded to USWIB
- USWIB comments were incorporated into the plan

Plan Compiled and Distributed:

- July 8, 2016: plan emailed to stakeholders
- July 11, 2016: plan available via USWIB website
- July 11, 2016: plan public announcement via website, Facebook
- July 11 – August 11, 2016: plan public comment period
- July 13, 2016: Legal ad – plan available and public meeting
- July 20, 2016: Public meeting
- July 20, 2016: Legal ad – plan availability, comment email address

Plan submission

- Public comment – 30 days

- Comments that express disagreement must accompany plan
- July 26, 2016 USWIB concurrence to submit plan to County Councils and Commissions for concurrence to submit plan to Governor
- August 15, 2016 – plan submitted to counties
- September 30, 2016 – plan submitted to governor
- 90 days – Governor has 90 days to comment on the plan

Summary of the Upper Shore WIOA Local Integrated Plan

Sections 1-5

- Analysis of regional economic conditions
- Description of Workforce development system in local area
- American Job Center Deliver System
- Title 1 – Adult, Youth, and Dislocated Worker Functions
- Wagner Peyser Functions

Section 6-10

- Title II – Adult Education
- Vocational Rehabilitation functions
- Temporary assistance for needy family
- Jobs for Veterans
- Financial

Comments: Stakeholders

- Scotti Oliver Talbot County Free Library
- Mike Thielke – Eastern Shore Entrepreneurial Center
- Mike Neil – Local Veterans Employment Representative
- Diane Shaffer – Talbot DSS
- Elaine Wilson – Adult Education

Next Steps

- Concurrence with submission to Counties
- Update at September 27 meeting
- Submit to Governor on or before September 30

A motion to submit the Upper Shore WIOA Local Integrated Plan to the Upper Shore County Councils and Commissions for concurrence to submit the plan to the Governor was offered by Tom Timberman.

A second to the motion was offered by Toni March.

The motion was accepted unanimously.

IV. Adjourn 6:20 p.m.

A motion to adjourn the meeting was offered by Barbara Viniar.

A second was offered by Tom Timberman.

The motion was accepted unanimously.