



Upper Shore Workforce Investment Board

Minutes, February 23, 2016

Attendance: Justin Malecki, Gil Cephas, George Weeks, Angela Visintainer, Tyler Patton, Tom Timberman, James Cutter, Gale Collins, Randy Holliday, Phil Bramble, Beverly Churchill, Linda Webb, Mary Ellen Carter, Bill Bailey, Connie Overington, Lloyd Day, Dan McDermott, Melissa Mackey, Joanne Gannon, Terenda Thomas - guest

- i. Call to order 5:35 pm
- ii. Introduction of New member: Justin Malecki
- iii. Video from Caroline county in reference to AMP program – Angela
- iv. Approval of minutes, December 8, 2015
 - a. Motion Tyler Patton
 - b. Second Phil Bramble
- v. Grant modification approval: Job driven national emergency grant

Two Sides – classroom and on-the-job training
Long term unemployed back to work
Profiled by unemployment
Credentialed immigrants: Foreign Credentials
5 key sectors set by state
Skills Training
Wrap around services: Ready to Work
Wrap Around Services: Supportive Services
Training Services

****Budget Chart****

What is the admin funds for in the budget? Tom Timberman

- a. Motion – Beverly Churchill
- b. Second – Connie Overington

vi. contract approval: Dorchester county disconnected youth

- a. motion Connie Overington
- b. second Gil Cepha

Four Themes by Gov. Hogan for Local Management Board
Disconnected Youth – 16-24 neither working or in school
Barriers
Young Parent
1 in 10 MD youth are disconnected
Dorchester and Caroline County highest percentage
\$10,000 for Disconnected Youth Contract
Ready to work program
Training
Co-enroll as USWIB Youth

How much was the total? – George
Will the \$10,000 serve only five and actually serve five? Phil
Does every county have a LMB? Tom
How will it be determined who is going to be spent this funds for? Gale
How will this differ from what we already do? Linda
Could lead to additional partnerships? Linda
Have to be residence of Dorchester? Mary Ellen
Want referrals? Mary Ellen
How do you find the individuals? Connie

vii. transfer of funds policy

Transfer 100% of funds between WA and WD programs
Often transfer WD funds to WA grant
Request made by Executive Director currently
New process – require concurrence of WIB chair
Verifies WIB was in the loop
Now:
Budget philosophy – showed slides from previous April
Ex Dir prepare transfer request
Forward to chair
Copies members on email
Chair will reply to Ex Dir
Chair will accompany transfer request

Does the board vote on this? Tom
Limitation of funds? Tom
Can the chair do it without the member approval? Phil

Motion: Tyler Patton
Second: Beverly Churchill

viii. modification of documents: workforce investment act to the workforce innovation and opportunities act

a. articles of incorporation

only changing the law WIA to WIOA not changing any actual information

a. Motion: Phil

b. Second: Mary Ellen

b. by laws background and statement of purpose

only changing the law WIA to WIOA not changing any actual information

Ask Michael Brustein if we need to change the entire bylaw process

Unanimous that it goes to motion and vote tonight

Not amending any bylaws just the law

a. Motion:

b. Second:

ix. Announcements

- Job Career Expo

- "Good Story" for a gentleman at Talbot County School who drives a bus

x. Adjourn 6:25

Motion: Tyler

Second: Linda

a. Second

xi. Training voucher approval policy

a. Motion

b. Second

xii. One Stop Ad Hoc Committee Report

xiii. Program Year 2014 Performance

a. Motion

b. Second

xiv. National Association of Workforce Boards Conference

xv. Announcements

Adjourn:

Motion:

Second: