

Caroline County Referral Sheet

Title I Training and Career Services		
Polish existing job skills or even learn new ones so you stand out to employers. Center staff can help you with tools to identify skill gaps in training and help you find the training to fill them.	Email	uswib2020@gmail.com
	In-person	Any AJC or Chesapeake College Campus
	Phone	410-822-1716
	Fax	410-827-5874
	Mail	PO Box 8 Wye Mills, MD 21679
Title II Education and Family Literacy		
Adult Education and literacy programs to help adults acquire basic skills to become more job ready. <ul style="list-style-type: none"> General Educational Development (GED) English as a Second Language (ESL) National External Diploma Program (NEDP) Guidance on transitioning to training and Career Services	Email	ESL@chesapeake.edu GED@chesapeake.edu
	In-person	By appointment
	Phone	ESL 410- 443-1163 GED 410-829-6043
	Mail	PO Box 8 Wye Mills, MD 21679
Title III Department of Labor		
MWE job matching, Training referrals, referral to job openings, one-on-one job search, career exploration and follow-up; career assessment, reemployment, interview preparation, and résumé assistance and résumé reviews; hands-on resource area computers, copiers and fax machines. (For Business Services –see referral sheet)	Email	dlwdaldentonjsoffice-LABOR@maryland.gov
	In-person	300 Market Street, Denton, Maryland 21629
	Phone	410-819-4549
	Fax	410-819-4503
	Mail	P.O. Box 400, 300 Market Street, Suite 201 Denton, Maryland 21629
Title IV Division of Rehabilitative Services		
Counselors are specially trained to work with people with physical, emotional, intellectual, developmental, sensory and learning disabilities go to work and keep their jobs by providing services such as career assessment and counseling, assistive technology, job training, higher education and job placement.	Website	https://dors.maryland.gov/consumers/Pages/referral.aspx
	In-person	8737 Brooks Drive Ste 106 Easton, MD 21601
	Phone	410-770-4646
	Fax	410-819-6840
	Mail	8737 Brooks Drive Ste 106 Easton, MD 21601
Department of Social Services/TANF		
Department of Social Services and the American Job Center mutually serve customers/jobseekers (adults and children) who apply for public benefits and/or are seeking employment opportunities. Counselors work with eligibility determinations for governmental benefits such as TANF, SNAP, Cash and Energy, Medical Assistance programs. We also provide Non-custodial Employment program services	Email	caroline.care@maryland.gov
	In-person	Caroline County Dept. Of Social Services
	Phone	410-819-4500
	Fax	410-819-4504
	Mail	PO Box 400 Denton MD 21629
Website	https://mymdthink.maryland.gov/	
Perkins		
Perkins funds credit CTE programs at the Community College Level. My role is to help facilitate Perkins application and compliance on Chesapeake College's campus. This benefits AJC partners to the extent that community members may take advantage of these educational programs.	Email	admissions@chesapeake.edu advising@chesapeake.edu
	In-person	Wye Mills Campus and Cambridge Center
	Phone	410-822-5400 410-228-5754

*For Business Services – see referral sheet

All offices meet ADA requirements for mobility and have Braille signage. Intake workers will assist consumers who request accommodations and may provide reasonable assistance. Assistive Technology is available including for computers and Zoom. Translation & Interpretive Services are available to help limited English speakers with our employment services.

ASL – On-site and Video Remote Interpreting LEP - Language Line Relay Calls (MD Relay) TTY services