

Resource Guide Upper Shore Career Center System Network *actively revising 04/20/15*

Organization	Services	Contact for local area	Availability
<p>Adult Education and Family Literacy Services: DWDAL Chesapeake College Elaine Wilson (410) 827-5835 ewilson@chesapeake.edu</p>	<p>GED® Test Preparation, Adult Basic Education, English as a Second Language and External Diploma Program for all five counties</p> <p>Caroline, Talbot and Queen Anne’s weekly registrations are at the One Stop Career Centers. Effective 7/1/14 - Kent weekly registrations are at the Kent County Visitor Center (118 Cross Street, Chestertown). Dorchester weekly registrations are held at Chesapeake College – Cambridge Center (416-418 Race St., Cambridge) . Calendar with all Registration dates and times: www.chesapeake.edu/ged www.chesapeake.edu/esl</p> <p><i>GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license. This material is not endorsed or approved by ACE or GED Testing Service</i></p>	<p>ABE/GED® Jason Mullen (410) 443-3002 jmullen@chesapeake.edu Danielle Thomas (410) 822-5400 x2485 dthomas@chesapeake.edu ESL Patty Silver (410) 443-5928 (Spanish) psilver@chesapeake.edu Brenda Horrocks (Spanish) (410) 822-5400 x 2488 bhorrocks@chesapeake.edu Karen Luceti (410) 443-1163 (Spanish) kluceti@chesapeake.edu Marketing/Community-Business Outreach & Workplace Programs Rita Mielke (410) 200-1714 rmielke@chesapeake.edu</p>	<p>Registration Times</p> <p>CAR Wed 9am DOR Tues 9am Kent Tues 1pm QA Wed 1pm TAL Wed 9am</p>
<p>Caroline County Chamber of Commerce http://carolinechamber.org/ 24820 Meeting House Road Ste 113 Denton, Maryland 21629 Office: (410) 479-4638 Fax: (410) 479-4862</p>	<p>Business Outreach</p>	<p>Ann Jacobs, Director Ann.jacobs@carolinechamber.org</p>	<p>Caroline County</p>
<p>Caroline County Department of Social Services www.dhr.state.md.us/caroline.htm P.O. Box 400, 300 Market St Denton, MD 21629 (410) 819-4490 (410) 819-4502 fax</p>	<p>Family Investment programs: TANF, TCA, Food Supplement Program, Medical Assistance, Emergency Assistance to Families with Children (EAFC), Office of Home Energy Program (OHEP) Veterans’ job search assistance including priority of services in job referrals; referrals to supportive services, and to programs specific to qualified veterans.</p>	<p>Rayshelle Robinson, Assistant Director FIP Rayshelle.robinson@maryland.gov Melissa Harris, Work Opportunities Supv. melissa.harris@maryland.gov</p>	<p>M-F Caroline County Residents only</p>
<p>Caroline Economic Development Corporation http://www.carolinebusiness.com 317 Carter Ave, Suite 107 Denton, MD 21629 (410) 479-4188</p>	<p>Business Outreach</p>	<p>Angela Visintainer, Director Angela@carolinebusiness.com</p>	<p>Caroline County</p>

<p>Caroline County Public Library http://www.carolib.org/library 100 Market Street Denton, MD 21629 (410) 479-1343 (410) 754-8397 (Federalsburg) 410-482-2173 (Greensboro)</p>	<p>Free: public-use computers, 24/7 Wi-Fi, one-on-one online job application assistance, free basic computer use classes, online databases, including online homework help, and skills building, GED, SAT, ASVAB and career-test preparation books, foreign language instruction (including ESL), digital full-text magazines, newspapers and independent films, downloadable audio and e-books, databases on auto repair, genealogy, kid's educational games and lots more.</p> <p>Access all of this with your library card, which is <i>free</i> with your photo identification and proof of current Maryland address. Need help to use the library? Stop in and ask a librarian, call any location or visit us online</p>	<p>Debby Bennett, Director dbennett@carolib.org Laura Powell lpowell@carolib.org Jeanne Trice –Federalsburg Branch jtrice@carolib.org</p>	
<p>Dorchester County Chamber of Commerce www.dorchesterchamber.org 528 Poplar Street Cambridge, MD 21613 (410) 228-3575</p>	<p>Business Outreach</p>	<p>Deborah Divins, Director Deborah@dorchesterchamber.org</p>	<p>Dorchester County</p>
<p>Dorchester County Department of Social Services (DSS) www.dhr.state.md.us/dorchester.htm 627 Race St, Cambridge (410) 901-4100</p>	<p>Family Investment programs: TANF, TCA, Food Supplement Program, Medical Assistance, Emergency Assistance to Families with Children (EAFC), Office of Home Energy Program (OHEP) Veterans' job search assistance including priority of services in job referrals; referrals to supportive services, and to programs specific to qualified veterans.</p>	<p>Juana Blue, Assistant. Director- FIP Juana.blue@maryland.gov</p>	<p>M-F Dorchester County Residents only</p>
<p>Dorchester County Econ. Dev. http://choosedorchester.org 5263 Bucktown Road Cambridge, MD 21613 (410) 228-0155 fax (410) 228-9518</p>	<p>Business Outreach</p>	<p>Keasha Haythe, Director khaythe@choosedorchester.org</p>	<p>Dorchester County</p>
<p>Dorchester County Library http://www.dorchesterlibrary.org 303 Gay St. Cambridge, MD 21613 (410) 228-7331 Frances Cresswell, Director</p>	<p>Cambridge, Hurlock branches Computer classes</p>	<p>Crystal Henningsen crystalh@dorchesterlibrary.org</p>	

<p>Division of Rehabilitation Services DORS www.dors.state.md.us 8221 Teal Drive, Unit 429 Easton (410) 822-1831</p>	<p>Provides vocational assessment and training for qualified individuals facing disability challenges for life functions and barriers to employment;</p>	<p>Jena Paquin, Case Mgr. jpaquin@dors.state.md.us Candice Henry, Youth Case Mgr chenry@dors.state.md.us Lynette Alexander, case Mgr. Lalexander@dors.state.md.us</p>	<p>Available by appointment only</p>
<p>Kent County Chamber of Commerce kentchamber@verizon.net 122 North Cross Street Chestertown, MD 21620 (410)810-2968 Fax: (410)778-1406</p>	<p>Business Outreach</p>	<p>Loretta Lodge, Director info@kentchamber.org</p>	<p>Kent County</p>
<p>Kent County Department of Social Services (DSS) www.dhr.state.md.us/kent.htm 350 High Street Chestertown (410) 810-7600</p>	<p>Family Investment programs: TANF, TCA, Food Supplement Program, Medical Assistance, Emergency Assistance to Families with Children (EAFC), Office of Home Energy Program (OHEP) Veterans' job search assistance including priority of services in job referrals; referrals to supportive services, and to programs specific to qualified veterans.</p>	<p>Julie Handzo, Assistant. Director- FIP julia.handzo@maryland.gov Dawn Wright Dawn.wright4@maryland.gov</p>	<p>M-F Kent County Residents only</p>
<p>Kent County Economic Develop. 400 High Street Chestertown, Maryland (410) 810-2830 Fax: (410) 778-2746</p>	<p>Business Outreach</p>	<p>Bernadette Bowman, Director bbowman@kentcounty.com</p>	<p>Kent County</p>
<p>Kent County Public Library www.kentcountylibrary.org 408 High Street Chestertown, MD 21620 (410) 778-3636 North County Branch: 111-B1 N. Main St. Galena MD 21635 410-648-5380 Rock Hall Branch: Rock Hall Municipal Building 5585 Main St. Rock Hall MD 21661 (410) 639-7162</p>	<p>General question and research help: referencedesk@kent.lib.md.us Comments & suggestions: suggestions@kent.lib.md.us Your free library card gives you access to books, DVDs, CDs and more. Access downloadable books, magazines, movies; genealogy; practice exams; auto repair; job searches and more. Computer classes</p>	<p>Jacqueline Adams, Exec. Director jadams@kent.lib.md.us</p>	<p>Main Branch M- Thurs. 9-6 Friday - 9-5 Saturday - 9-3 Galena T & Th 10-6 Fri 10-7 Sat 10-2 Rock Hall M,W, Fr 9-3 Sat 9-1</p>

<p>Maryland Division of Workforce Development & Adult Learning www.dllr.state.md.us 300 Market Street, Denton (410) 819-4543 627 Race Street, Cambridge (410) 901-4250 601 High Street, Chestertown (410) 778-3525 125 Comet Drive, Centreville (410) 758-8044 301 Bay Street, Easton (410) 822-3030</p>	<p>Core Services for job connecting resources including assistance with job applications, interviewing, resume preparation; early intervention workshops; Trade programs. Migrant and seasonal farm worker program staff assisting seasonal workers and addressing associated needs.</p> <p>Veterans job search assistance including priority of services in job referrals, case management, referrals to supportive services and to programs specific to qualified veterans.</p> <p>Business outreach including recruitment assistance and job orders; job fairs; labor market data; linkages with tax credits and federal bonding programs;</p>	<p>Terenda V. Thomas, LEA Terenda.thomas@maryland.gov Ashley Jones, Supervisor Ashley.jones2@maryland.gov LeeAnn Marvel, EI, Job Service Specialist Leeann.marvel@maryland.gov Maeve Hart-Morton, Job Service Specialist Maeve.hart-morton@maryland.gov Clara Savage, EI, Job Service Specialist Clara.savage@maryland.gov Philip Webster, Job Service Specialist Philip.webster@maryland.gov</p> <p>Mike Neil, Local Vet Employ Rep (LVER) Michael.neil@maryland.gov Carl Dentinger, Disabled Veteran (DVOP) Carlton.dentinger@maryland.gov Sharon Egerson, Disabled Veteran (DVOP) Sharon.egerson@maryland.gov</p> <p>Tom Rider, Business Rep Supervisor Thomas.rider@maryland.gov Dave Prossner, Business Resource Rep David.prossner@maryland.gov</p>	<p>Caroline: 8-4 pm Mon, Wed & Thursday</p> <p>Dorchester: 8-4 pm M –F</p> <p>Kent: 8-4 pm Mon, Wed, Friday</p> <p>Queen Anne’s: Tuesday 8-4</p> <p>Talbot: M – F 8-4 pm</p>
<p>MAC Inc. (SEP) Senior Employment Program</p>	<p>Senior services outreach</p>		<p>Dorchester County</p>
<p>Maryland Job Corps www.jcdc.jobcorps.org Job Corps Outreach & Admissions Woodland Job Corps, 3300 Fort Meade Rd, Laurel, Maryland 20724 (301) 362-6038 Jobina Brown Brown.Jobina@jobcorps.org</p>	<p>Provides intake services for eligible youth populations for Job Training;</p>	<p>Tasha Jones tasha@c-d-s.org Admissions Counselor - Job Corps 7930 Eastern Boulevard Baltimore, MD 21224 410-288-7041 (office) 410-288-7042 (fax)</p>	<p>Available by appointment only</p>

<p>Maryland Office on Aging Senior Employment Program (SESCP) 301 West Preston Street, Suite 1007 Baltimore, MD 21201 (410) 767-1100 (800) 243-3425 (410) 728-1963 Fax</p>	<p>Senior Employment Program: Kent, QA, Talbot, Caroline Provides opportunities for income eligible seniors to get work experience & job training; Currently have senior training participants assisting with services in the Talbot career center;</p>	<p>John Jopling Senior employment specialist jjopling@ooa.state.md.us</p>	<p>Caroline, Kent, QA & Talbot by appt</p>
<p>Native American Program: Council of Three Rivers American Indian Center, Inc. 120 Charles St., Dorseyville, PA 15238 (412) 782-4457 www.cotraic.org</p>	<p>Provides job search allowance and job training for eligible Native American populations;</p>	<p>Fatima Ball (410) 288-3466 or fball@cotraic.org 1-877-268-6680 toll free</p>	<p>Available by appointment only</p>
<p>Queen Anne's County Department of Social Services www.dhr.state.md.us/ga.htm 125 Comet, Centreville (410) 758-8000</p>	<p>Family Investment programs: TANF, TCA, Food Supplement Program, Medical Assistance, Emergency Assistance to Families with Children (EAFC), Office of Home Energy Program (OHEP) Veterans' job search assistance including priority of services in job referrals; referrals to supportive services, and to programs specific to qualified veterans.</p>	<p>Denime McCain, Assistant. Director- FIP Denime.mccain@maryland.gov Joanne Hynson, FIS- Supervisor joanne.hynson@maryland.gov</p>	<p>M-F Queen Anne's County Residents only</p>
<p>Queen Anne's County Chamber of Commerce http://qacchamber.com 1561 Postal Road Chester, MD 21619 (410)643-8530</p>	<p>Business Outreach</p>	<p>Linda Friday, Director business@qachamber.com</p>	<p>Queen Anne's County</p>
<p>Queen Anne's County Economic Development Commission http://www.qac.org</p>	<p>Business Outreach</p>		<p>Queen Anne's County</p>

<p>Queen Anne's County Library http://www.qaclibrary.org 121 S. Commerce St Centreville, MD 21617 (410) 758-0980 FAX (410) 758-0614</p>	<p>Centreville and Kent Island Branches Computer classes</p>		<p>Queen Anne's County</p>
<p>Talbot County Chamber of Commerce http://talbotchamber.org/ 101 Marlboro Ave Suite 53 Easton, MD 21601 (410) 822-4653 Fax: (410) 822-7922</p>	<p>Business Outreach</p>	<p>Al Silverstein, Director asilver@talbotchamber.org</p>	<p>Talbot County</p>
<p>Talbot County Dept of Social Services (DSS) www.dhr.state.md.us/talbot.htm 301 Bay Street, Unit 5, Easton (410) 770-4848</p>	<p>Family Investment programs: TANF, TCA, Food Supplement Program, Medical Assistance, Emergency Assistance to Families with Children (EAFC), Office of Home Energy Program (OHEP) Veterans' job search assistance including priority of services in job referrals; referrals to supportive services, and to programs specific to qualified veterans.</p>	<p>Diane Shaffer Diane.shaffer@maryland.gov</p>	<p>M-F Talbot County Residents only</p>
<p>Talbot County Office of Economic Development http://www.talbotcountymd.gov 215 Bay Street, Suite 5 Easton, Maryland 21601 (410) 770-8058</p>	<p>Business Outreach</p>	<p>Paige Bethke, Director pbethke@talgov.org</p>	<p>Talbot County</p>
<p>Talbot County Free Library http://www.tcfl.org/ 100 West Dover Street Easton, Maryland 21601 (410) 822-1626 410-745-5877 (St. Michaels)</p>	<p>One-on-one computer tutoring, public computers, free high-speed Wi-Fi, 24/7 research databases, including online homework help, and skills building, GED, SAT, and career-test-preparation books, foreign language instruction (including ESL), full-text magazines and newspapers, downloadable audio and e-books, databases on auto repair, science, biography, literature, etc. askus@tcfl.org computer classes</p>	<p>Scotti Oliver, Asst. Director soliver@tcfl.org</p>	
<p>Unemployment Insurance Division Dept of Labor, Licensing & Regulation Regional Call Center P O Box 4278 Salisbury, MD 21803</p>	<p>www.dllr.state.md.us/employment/uibenefits.shtml</p>	<p>Jim Wolf, Manager jwolf@dllr.state.md.us</p>	<p>Phone or internet access only</p>

<p>USWIB WIA Training Grants Workforce Investment Division, Chesapeake College www.uswib.org P O Box 8 Wye Mills, MD 21679 (410) 822-1716 Fax (410) 827-5874</p>	<p>Training Grant Resource for occupational skills training monies through the Workforce Investment Act. Monthly calendar available on website www.uswib.org ; income eligibility for adult and youth training grants;</p> <p>Monthly job connecting & job keeping workshops available: job applications, on-line applications, cover letter , interviewing, goal setting, resume preparation and dependable strengths;</p> <p>Mobile One-stop (M1)</p>	<p>Melissa Mackey, Dir, WIA Training Programs mmackey@chesapeake.edu Joanne Gannon, Ready to Work Facilitator jgannon@chesapeake.edu Jackie Nichols, Data IT, Website Coord. jnichols@chesapeake.edu Rhonda Robinson, Career Navigator rrobinson@chesapeake.edu Patricia Garfield, Resource Specialist pgarfield@chesapeake.edu Patti Nash, M1 Resource Specialist pnash@chesapeake.edu Carol Ann Dunn, Resource Specialist cdunn@chesapeake.edu Deborah Boulden, Youth Coordinator dboulden@chesapeake.edu</p>	<p>Caroline Mondays Dorchester Thursdays Kent Friday QA Tuesday Talbot Tuesdays</p>
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